

**AMENDED BY LAWS
OF
PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET
ADMINISTRATION (PAGBA) INC.**

PREAMBLE

We, Budget Officers and other Officers involved in public fiscal administration in the various agencies of the national and local governments including government-owned and/or controlled corporations, in order to insure the integrity of the budget as an effective tool of management and to promote our collective interest and welfare, do hereby voluntarily organize ourselves into an Association and promulgate these By-Laws.

ARTICLE I – NAME

Section 1. The Association shall be known as the PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET ADMINISTRATION, (PAGBA) INC.

ARTICLE II- OFFICE

Section 1. The Association shall have its principal office in Manila.

ARTICLE III – PRINCIPLES

Section 1. The Association is a non-profit and non-political professional and civic organization.

Section 2. Sovereignty resides in the members and all authority emanates from them. They shall not be governed without their consent.

Section 3. No member shall be expelled from the Association without just cause nor shall any member be denied equal protection by the Association.

Section 4. The freedom of any member to join other organizations not contrary to the objectives of this Association shall not be abridged.

Section 5. The Association shall pursue active partnership with the Department of Budget and Management and such other agencies involved in budget and fiscal administration.

ARTICLE IV – OBJECTIVES

Section 1. The Association shall have the following objectives:

- a. To promote and maintain high professional standards and ethical conduct among personnel involved in budgetary administration.
- b. To encourage and promote programs for budget and quality education through budget and fiscal management improvement, scholarship and training.
- c. To promote better understanding, fellowship, mutual assistance and cooperation among all members;
- d. To promote cultural consciousness, maintain and safeguard the common interests and welfare of its members;
- e. To help conserve the faith of the people in our duly constituted government and to help accomplish the realizable results and goals of establishment budgets; and
- f. To actively advocate for and participate in the establishment and preservation of a high degree of integrity and professionalism in all facets of budget and fiscal administration.

ARTICLE V – MEMBERSHIP

Section 1. All personnel in the government service who perform budget administration and other allied public fiscal administration functions are eligible for regular membership subject to the approval of the majority of the members of the Board of Directors and upon payment of such dues and fees as service prescribed. The Board may, however, confer special or honorary membership as defined under Sections 2 and 3 in this Article.

Section 2. Special membership shall be open to all former government personnel who, prior to their retirement or separation from the service, performed budget and fiscal administration functions.

Section 3. Honorary membership shall be open to persons in or outside the government service who had been duly credited with outstanding accomplishment in government budget and fiscal administration.

Section 4. All members in good standing shall uphold the By-Laws, policies, rules and regulations of the Association and shall abide by the decisions of any internal

body duly constituted by the Association. They shall be punctual in the payment of fees, dues and other such other assessments as maybe decided by the Association.

Section 5. Membership fees, dues, and other assessments shall be imposed upon members for the operational expenses of the Association as follows:

- a. The Association is authorized to collect a membership fee of P200.00 upon approval of the application for regular membership and annual dues of P300.00 which may be adjusted by the Board of Directors as the need arises.
(as amended on December 2, 2011)
- b. Such amount as may be necessary to finance any duly approved transactions of the Association.

Any member who loses his/her good standing after due notice of non-payment of dues and other assessment may be restored to good standing upon payment of all arrearages and subject to the approval of the majority of the members of the Board of Directors.

ARTICLE VI- GOVERNING BODY AND OFFICES

Section 1. The governing body of the Association shall be the Board of Directors which shall be composed of fifteen members to be elected by and from among the regular members of the Association once in every two years.

Section 2. The officers and directors of the Association may be reelected but not more than two successive terms.

Section 3. Only voting members are eligible for nomination and election to the Board of Directors.

Section 4. Beginning 2012 and every two years thereafter, all members qualified to vote shall cast a vote for all the seven (7) out of the fifteen (15) directorial seats allocated, otherwiase his vote shall be declared invalid.

On the basis of the directorial seats allocation to be contested, the candidates receiving the highest number of votes shall be declared elected by the Committee on Elections. (As amended on December 2, 2011)

Section 5. In the immediately succeeding year 2013 and every two years thereafter, all members qualified to vote shall cast a vote for all the remaining eight (8) directorial seats allocated, otherwise his vote shall be declared invalid.

On the basis of the directorial seats allocation to be contested, the candidates receiving the highest number of votes shall be declared elected by the Committee on Elections. (As amended on December 2, 2011)

Section 6. Immediately after the proclamation of the winning candidates in every annual election pursuant to Section 4 and 5 hereof, they shall elect from among themselves a 1) National President, 2) Executive Vice-President, 3) Vice-President for Internal Affairs, 4) Vice-President for External Affairs, 5) Secretary, 6) Treasurer, 7) Auditor, 8) Public Relations Officer, 9) Business Manager, 10) Asst. Secretary, 11) Asst. Treasurer. (As amended on December 2, 2011)

Section 7. There shall be constituted a Nominating Committee composed of four immediate past presidents, two incumbent members of the Board, and the incumbent National President who are not candidates for reelection. In case any of the officers above mentioned would not qualify to be a member of the Committee, the Board of directors shall appoint from among the regular members to complete the composition of the Committee. The incumbent National President shall act as Chairman, otherwise, the members of the Nominating Committee shall elect from among themselves the Chairman.

Section 8. Except as hereunder provided, the nominating committee shall formulate and adopt the rules for nomination and selection of candidates for directorial seat in the Board of Directors:

- a. Any regular member of the association may be nominated either by the Department/Agency/Area Chapter or by at least fifty (50) members of the association in good standing regardless of Department/Agency/Area Chapter affiliation.
- b. The Department/Agency/Chapter located in Metropolitan Manila and each area chapter in Luzon, Visayas and Mindanao, may nominate not more than (2) of its regular member to vie for a directorial seat.
- c. The nominating committee shall choose from the list of nominees submitted at least fourteen (14) candidates for the seven (7) directorial seats allocated for Metro Manila in the annual election called for in Section 4 hereof; and two (2) candidates for each of the lone directorial seats allocated for Luzon, Visayas and Mindanao. (As amended on December 2, 2011)
- d. The list of candidates for election shall be submitted to the committee on election not later than 45 days before election. In case the list of candidates cannot be submitted on the date specified, the Committee on Election shall, on the following business day inform the National President who shall then convene not later than five days thereafter the member of the Board of Directors who are not candidates for election, to prepare and submit to the

Committee on Election the list of candidates in accordance with Section 8 (d) as herein provided, not later than thirty (30) days before election.

ARTICLE VII – POWERS AND DUTIES

Section 1. The Board of Directors shall be the policy and rule making body of the Association, responsible for the conduct of the affairs of the Association thru its duly elected officers and personnel/ad hoc bodies created for specific purposes. The members of the Board of Directors shall perform their duties and functions until duly replaced in accordance with the provisions of this By-Laws.

Section 2. The National President shall be the Chairman of the Board of Directors and shall preside in all meetings of the Board and of the members in any general meeting, he shall be responsible for the proposed implementation of all policies, rules, regulations and activities duly approved by the Board or by members of the Association, he shall execute such documents for and in the name of Association to carry out the business of the Association within the limits of his authority. He shall render orally or in writing as may be necessary such reports as are needed to keep the other officers and the members of the Association duly informed about the affairs of the Association; and he shall perform such other functions as maybe delegated to him by the Board of Directors

Section 3. The executive Vice-President shall act as National President of the Association and Chairman of the Board of Directors of the Association, perform the duties and functions of the Office of the National President if incapacitated to perform his duties and functions enumerated in the immediate preceding section. The Executive Vice president may also perform such duties as the National President and the Board of Directors may assign to him.

In the absence or due to the incapacity of the Executive Vice President, the Vice-President for Internal Affairs shall perform the duties pertaining to the Office of the Executive Vice – President. The Vice President for External Affairs shall likewise perform the duties pertaining to the office of the Vice President for Internal Affairs the said duties in the absence and incapacity of the latter former.

Section 4. The Secretary shall be the official recorder of the Association and its records custodian. The Secretary shall likewise be responsible for taking the minutes of the meetings of the Board of Association including correspondence, and for such other work as may be assigned to him by the national President or the Board of Director of which he is a full-pledged member.

Section 5. The Treasurer shall be the custodian of all the funds and properties of the association and shall subject to the direction and supervision of higher officers and the Board of Director, be responsible for the financial transactions of the Association. He shall carry out his duties in accordance with the generally accepted system of conducting

modern business transactions, keeping records and rendering reports as may be required by the Association. He shall be bonded in such sum and with such surety as may be fixed by the Board.

Section 6. The auditor shall see to it that all the records of financial transactions, including books of accounts of the Association, are properly kept and maintained. For this purpose, the Auditor is authorized to examine said records of transactions and books of accounts of the Association whenever he deems it necessary in the interest of the Association. The Auditor shall render periodic and special reports of audit as may be called for the Board of Directors. He shall perform such other duties of an Auditor as the Board of Directors may direct.

Section 7. The Public Relations Officers shall be responsible for publishing the activities of the Association and for establishing and maintaining such favorable relationship among members and between the Association and the public in general, in accordance with the policies and regulations of the Association.

Section 8. The Business Manager shall manage all social, civic and fund raising affairs of the Association subject to the direction of the National President. He shall also perform such other duties as may be assigned by the Board.

Section 9. The Assistant Secretary shall assist the Secretary and perform such duties and functions as may be assigned to him by the Board of Directors. He shall automatically act as the Secretary in the absence or incapacity of the latter.

Section 10. The Assistant Treasurer shall assist the Treasurer and perform such function as may be assigned to him by the Board of Directors. He shall automatically act as the Treasurer in the absence or incapacity of the latter.

ARTICLE VIII – STANDING COMMITTEE

There shall be constituted the following standing committees, the chairman and members of which shall be appointed by the National President of the Association with the advice and consent of the members of the Board of Directors. The Board may however create ad-hoc committees as the need arises.

- 1) Finance Committee
- 2) Legislative Committee
- 3) Housing Committee
- 4) Recruitment and Membership Committee
- 5) Benefits and Privileges Committee
- 6) Publicity Committee
- 7) Committee on Awards
- 8) Committee on Ethics
- 9) Committee on Professional Development

Advisory Board- There shall be an advisory board of not more than five (5) members, composed of immediate past presidents and such other persons as the Board of Directors may decide.

ARTICLE IX- TENURE OF OFFICE

Section 1. All officers and members of the Board of Directors shall hold their respective positions for term of two years. No officer or director shall serve for two years. No officer or director shall serve for more than two consecutive terms. Voluntary renunciations of the office for any length of time shall not be considered as interruptions in continuity of the service of the incumbent office for the full term for which he was elected. No director or officer shall relinquish his position until duly replaced or until his successor shall have duly qualified.

Section 2. Members to all committees and other ad-hoc bodies of the Association shall hold offices under the accomplishment of the missions or unless sooner replaced by the competent authority of the Association.

Section 3. Vacancies in the Board of Directors may be filled ad interim by the candidate for election to the Board who garnered the new highest number of votes in general election of the offices if qualifies or upon demand or way of a special election approved by the majority of members of the Board Directors.

Section 4. Compensation -- No officer or director of the Association or Chairman or member of any committee hereof shall receive any salary or compensation from the Association. However, such officer or chairman or member of any committee may be reimbursed actual expenses or disbursements, incurred for or in behalf of the Association, subject to the approval of the Board of Directors.

Section 5. Removal -- Any officer of the Association may be removed from his office for any act committed in violation of the provisions of this By-Laws of the Association, or on convictions by a competent court for a crime involving moral turpitude or any other act inimical to the interest of the Association; Provided, that the proceedings for such removal shall be held in a special meeting of the Board of Directors, specially called for the purpose, upon previous notice in writing to the officer concerned, stating the particulars of the cause or causes for such removal; Provided, Further that such removal shall be by affirmative vote of two-thirds of the members of the association in a special meeting called for the purpose. Said removal proceedings may be initiated by a resolution of the Board of directors or by a written petition duly signed by at least twenty (20) members in good standing.

ARTICLE X -MEETINGS, QUORUM, & RULES OF ORDER

Section 1. Meeting of the Board -- The Board of Directors shall have regular monthly meetings in such places and on such dates as it may fix.

Section 2. Special meetings of the Board may be called by the National President upon his own motion or upon a written petition of at least four (4) Directors.

Section 3. Quorum – A majority of the members of the Board of Directors shall constitute a Quorum

Section 4. The Association shall regularly hold general meetings on the first Saturday of November of every year.

Section 5. The members of the Board of Directors shall be elected during the general meeting of the Association.

The rules on the parliamentary procedure embodied in the Robert's Rule of Order shall be in use in all meetings of the Board of the Directors and of the Association.

ARTICLE XI – FORMATION AND ADMINISTRATION OF REGIONAL CHAPTERS

Section 1. Chapter Area - The Board of Directors of the Association shall authorize to established and/or organize in every region created and defined under the Integrated Reorganization Plan of the Government or any addition or creation that may hereafter be made by the President of the Philippines except Metropolitan Manila, a Chapter of the Philippine Association for Government Budget Administration.

Section 2. Formation Upon Application of fifty (50) or more members in any region, the Board of directors may authorize the establishment of a chapter.

A chapter, upon its formation, shall prepare and submit for approval to the Board of Directors of the association, chapter By-Laws of the Association.

Section 3. Administration of Chapters - The administration of the regional chapter shall be vested in Board of Directors to consist of the Chapter President, Chapter Vice-President, Chapter Secretary, Chapter Treasurer, Chapter Auditor and Chapter PRO. The total officers and directors shall not exceed fifteen (15) directors who shall be elected at the annual meeting of the chapter.

Section 4. officers and their Election – Chapter officers shall be those mentioned in the foregoing section. They shall hold office for one year and no person shall hold more than one office at a time. They be elected by the directors immediately after the chapter annual meeting.

Section 5. Duties of Officers – The duties of the chapter officers shall be the same as those provided in Section 1 to 8, Articles VII for activities affecting their respective chapters. In addition, the chapter Secretaries shall furnish the Central office

certified copy of minutes of proceedings of general and special meetings of members and financial statements of the chapter.

Section 6. New members – It shall be the responsibility of the chapter to institute such procedures and to create such committees as may be necessary to increase or obtain members for Association within the chapter areas.

Section 7. Application Fees and Dues - Application fees and dues of members must be paid directly to the Treasurer.

Section 8. Adherence to Corporate Chapter - The chapter is empowered to perform any and all acts which are defined in the Certificate of Incorporation and By-Laws of the Philippine Association for Government Budget Administration, but shall not do anything which is inconsistent with their provisions or the intent and purposes of the Association. The Board of directors of the Philippine Association for Government Budget Administration reserves the power to disapprove, annul or cancel any act of a chapter which is inconsistent with such expressed purposes.

ARTICLE XII –SPECIAL PROVISIONS

Section 1. Emblem and Official Seal – The emblem of the association shall be a three-pointed escutcheon with a white (chief upper) part, blue (dexter) side and red (sinister) side, depicting the role of its members in the government against the field is crossed the quill, symbolical of the planning and programming activity of budgeting, and an iron key, suggestive of the control responsibility of budgetary execution. Three (3) stars are aligned on the chief part indicative of the here ideals of public service the Association believes in and stands for: integrity, devotion to duty, and competence. This shield is circumscribed by the name and address of the Association bordered by concentric circles which are symbolic to coinage or money.

Section 2. The dry seal of the Association will similarly bear the name of the Association, and if possible adopt the general design of the Emblem.

Section 3. The association may adopt or organize its (1) mutual aid plan (2) loan and savings plan, (3) consumer's cooperative, or any other plan which will benefit the members subject to the approval of the members of the Association in a general or special meeting.

Section 4. All funds of the Association shall be deposited in a bank to be designated by the Board of Directors and no disbursements there from shall be made except upon signatures of the Treasurer and the national President or whoever are acting as Treasurer and as National President in case the Treasurer and/or the National President is/are incapacitated.

Section 5. Fiscal Year – The fiscal year of the association shall be from January 1st to December 31st of each year.

ARTICLE XIII- AMENDMENTS OF THE BY-LAWS

Section 1. Amendments – These By-Laws, or any provision thereof, may be amended or repealed by a majority vote of the members and by a majority vote of the Trustees at any regular or special meeting duly held for the purpose.

Adopted this 6th day of September, 1996 in Cebu City, Philippines by the affirmative vote of the undersigned members representing a majority of the members of the association in a special meeting duly held for the purpose.

Sgd. Corazon M. Ordonez
President

Sgd. Cyril E. Ramos
Executive Vice President

Sgd. Mario L. Relampagos
Secretary

Sgd. Cecilia C. Almajose
Vice-President for Luzon

Sgd. Alfredo Penola, Jr.
Vice-President for Mindanao

Sgd. Lourdes B. Dimapilis
Treasurer

Sgd. Adelaida C. Navarro
Assistant Secretary

Sgd. Zenaida B. Chang
Auditor

Sgd. Evalyn I. Fetalino
Assistant Treasurer

Sgd. Gerardo F. Carino
Business Manager

Sgd. Fortunato F. Tiglao, Jr.
Public Relations Officer

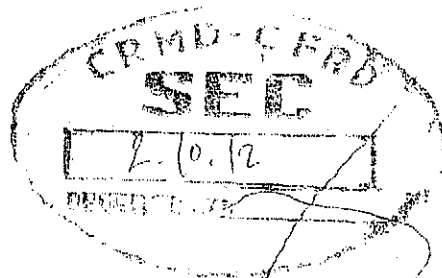
Sgd. Jaime G. Gonzales
Director

Sgd. Josefina G. Almanzor
Director

Sgd. Elvira P. Atanacio
Director

Sgd. Raul Mabini
Vice President for Visayas

TRUSTEE'S CERTIFICATE

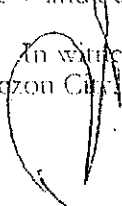



KNOW ALL MEN BY THESE PRESENTS:

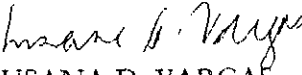
We, the undersigned majority of the Trustees and the Corporate Secretary of the Philippine Association For Government Budget Administration (PAGBA), Inc. do hereby certify that the By-Laws of said association was amended by a majority vote of the trustees at a meeting held on November 24, 2011 at Quezon City and ratified by two-thirds (2/3) of its membership at a meeting held on December 2, 2011 at Jade Valley Cantonese Cuisine, Quezon City.

The amended provisions of the attached Amended By-Laws refer to the Section 5 (a) of Article V and Section 4, 5, 6 and 8 (c) of Article VI.

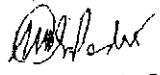
In witness whereof, we have hereunto signed this certificate this 24th day of January 2012 at Quezon City, Philippines.


MARIO L. RELAMPAGOS
TIN#111-332-991

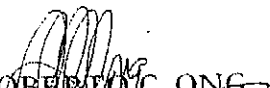

ZENAIDA B. CHANG
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CECILIA C. ALMAJOSE
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URSULA EDITHA O. SAN PEDRO
Corporate Secretary
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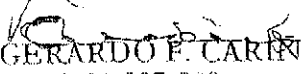

ROBERTO C. ONG
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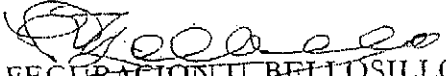

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